

**City of Farmington**  
**Site Plan Review Checklist**  
(Section 10-6-3 of the Farmington City Code)

**Form "B"**

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The purpose of this checklist is to aid developers in compiling a complete site plan review submission. This checklist MAY NOT be a complete list of requirements given the type of project proposed. Applicants should refer to the City Code to find all applicable requirements.

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**1. Site Plan:**

- (a) Certificate of survey.
- (b) Name and address of developer/owner.
- (c) Name and address of architect/designer.
- (d) Date of plan preparation.
- (e) Dates and description of all revisions.
- (f) Name of project or development.
- (g) Scale of plan (engineering scale only, at 1 inch equals 50 feet or less).
- (h) North point indication.
- (i) Lot dimension and area.
- (j) Required and proposed setbacks.
- (k) Location, setback and dimension of all buildings on the lot including both existing and proposed structures.
- (l) Location of all adjacent buildings located within one hundred feet (100') of the exterior boundaries of the property in question.
- (m) Location, number, dimensions, and type of surfacing material of existing and proposed parking spaces.
- (n) Location, number, dimensions, and type of surfacing material of existing and proposed loading spaces.

- (o) Curb cuts, driveways.
- (p) Type of surfacing material.
- (q) Vehicular circulation.
- (r) Sidewalks, walkways.
- (s) Location and type of all proposed lighting.
- (t) Location of recreational and service areas.
- (u) Location of rooftop equipment and proposed screening.
- (v) Provisions for storage and disposal of waste, garbage, and recyclables.
- (w) Location, sizing, and type of water and sewer system mains, fire hydrants closest to the property and proposed service connections.

## **2. Grading/Storm Water Drainage Plan:**

- (a) Existing contours at two-foot (2') intervals.
- (b) Proposed grade elevations, two-foot (2') maximum intervals.
- (c) Drainage plan including configuration of drainage areas and calculations.
- (d) Storm sewer, catch basins, invert elevations, type of castings, and type of materials.
- (e) Spot elevations.
- (f) Proposed driveway grades.
- (g) Surface water ponding and treatment areas.
- (h) Erosion control measures.
- (i) Calculation of total square footage of site to be covered with impervious surfaces.

## **3. Landscape Plan:**

(a) Planting schedule (table) containing:

- (1) Symbols.

- (2) Quantities.
  - (3) Common names.
  - (4) Botanical names.
  - (5) Sizes of plant material.
  - (6) Root specification (bare root, balled and burlapped, potted, etc.).
  - (7) Special planting instructions.
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- (b) Location, type and size of all existing significant trees to be removed or preserved.
  - (c) Planting detail (show all species to scale at normal mature crown diameter or spread for local hardiness zone).
  - (d) Typical sections in details of fences, tie walls, planter boxes, tot lots, picnic areas, berms and the like.
  - (e) Typical sections of landscape islands and planter beds with identification of materials used.
  - (f) Details of planting beds and foundation plantings.
  - (g) Note indicating how disturbed soil areas will be restored through the use of sodding, seeding, or other techniques.
  - (h) Delineation of both sodded and seeded areas with respective areas in square feet.
  - (i) Coverage plan for underground irrigation system, if any.
  - (j) Where landscape or manmade materials are used to provide screening from adjacent and neighboring properties, a cross through section shall be provided showing the perspective of the site from the neighboring property at the property line elevation.
  - (k) Other existing or proposed conditions which could be expected to affect landscaping.

#### **4. Other Plans and Information (May Be Required By the Zoning Officer):**

- (a) Legal description of property under consideration.
- (b) Proof of ownership of the land for which a site plan approval has been requested.
- (c) Architectural elevations of all principal and accessory buildings (type, color, and materials used in all external surfaces).
- (d) "Typical" floor plan and "typical" room plan.
- (e) Fire protection plan.
- (f) Extent of and any proposed modifications to land within the wetland, shoreland or floodplain district as described and regulated in this title.
- (g) Wetland delineation and report.
- (h) Type, location and size (area and height) of all signs to be erected upon the property in question.
- (i) Certification that all property taxes, special assessments, interest, or city utility fees due upon the parcel of land to which the application relates have been paid.
- (j) Solid waste removal plan.