



City of Farmington Temporary Outdoor Exhibition Permit Application

Per Title 3 Chapter 17 of the city code, this application is required to regulate activities conducted on private or public property which are of temporary duration and are held entirely or partially out-of-doors. **Please submit this application at least 30 days prior to the event.**

APPLICANT INFORMATION **PLEASE COMPLETE ALL SECTIONS**

Applicant Name: _____
(First) (Middle) (Last)

Agency/Organization Name: _____

Address: _____

Email: _____ Daytime Phone: _____ Cell: _____

Date(s) of Activity: _____ Hours: _____

Type of Activity: _____

Location of Event: _____

Temporary Structures: _____
(Tents 200 sq. ft. or larger require a permit from the fire department. No charge with this permit).

Number of Parking Spaces Impacted: _____

(circle one)

Yes No Permission Granted by Property Owner

Yes No Is Public Property Involved: _____

Yes No Restroom Facilities Location: _____

Yes No Garbage/Recycling Service Arranged Through: City or Property Owner

Yes No Electrical Needs and How Served: _____

Yes No Traffic Control Provisions Being Used: _____

Yes No Crowd Control Provisions Being Used: _____

Yes No Food and/or Drink Displayed for Dispensing: _____
Dept of Health licenses/permits must be collected and displayed at event.

Yes No Appropriate insurance certificates collected
(If on public property, must have \$300,000 general liability insurance listing the city of Farmington as additional insureds).

Provide sketch plan showing layout, including number of parking spaces used, vendor locations and other activity details.

I hereby certify that all statements made in this application are true and complete to the best of my knowledge. I understand that any misstatements or omissions of material facts may result in the disqualification or denial of the license. I authorize the city of Farmington to investigate the information and contact persons/organizations named on this application.

Applicant Signature: _____ Date: _____

Printed Name: _____

THIS SECTION FOR OFFICE USE ONLY

Date Application Received: _____

Date \$50 Fee Paid: _____

Comments:

Community Development: _____

Public Works: _____

Police: _____

Fire: _____

APPROVED

DISAPPROVED

City Administrator: _____

Date: _____